

# Orlando Fringe 2019

## Artist Application for the Starlite Room at Savoy. BYOV

- The 28th Annual Orlando International Fringe Theatre Festival takes place May 14 – May 27, 2019. Tech rehearsals begin May 12th. Applicants must be conflict-free during those dates to apply. **No schedule accommodations are guaranteed.**
- **YOU MAY ONLY APPLY AS A PRODUCER OR PRODUCING COMPANY FOR ONE SHOW.**
- i.e., you may only submit **ONE** show; you cannot produce a show under your name and another under your company name. Each application must have a different Company Name **and** main point of contact to be considered. Artists are permitted to participate in multiple projects.
- **There is a \$25 non-refundable application fee to apply. Applications are due no later than 5p on January 4, 2019.**
- Be aware of the deadlines; they are absolute; **all deadlines are hard deadlines.**
- Orlando Fringe artists picked for the Festival are determined by the Owner of Savoy Orlando Brandon Llewellyn and Starlite Room Manager Michael Wanzie.
- Under no circumstances may any group sell their Orlando Fringe slot. All applicants must go through Savoy Orlando to apply.
- Groups may NOT increase their show length/running times. Shows cannot exceed **60 minutes**.
- Groups are subject to a \$50 administrative fee for the following offenses: Placing posters in unauthorized locations, entering the dressing area or stage before scheduled/allowed times, leaving props/sets/costumes behind after the Festival, not holding to load-in/load-out times, leaving messes in green rooms, and shows running over time more than once.
- Groups causing any damage to venues, property, or facility will be charged accordingly.
- Artist groups are responsible for securing all rights, royalties, copyrights, and union waivers for published works or Equity actors. Groups are responsible for providing a copy of these rights, royalties, and list of all Equity actors in the show no later than March 1, 2019 to [producer@orlandofringe.org](mailto:producer@orlandofringe.org)
- Savoy Orlando holds a certificate from ASCAP. Any show that has any published music must pay a \$25 licensing fee to Savoy Orlando. No group should pay for additional licensing from ASCAP. This includes any music used as house music or performed live or via vocal tracks, CD's, background music, etc. **You must indicate on application if your show includes published music.**
- Orlando Fringe logo and Starlite Room Logo & address must be present on all posters, handbills, and programs for each group. Any of these items **MUST** be approved by Michael Wanzie prior to printing!
- The maximum ticket price for each show is \$12.00; Groups may choose a \$2.00 discount on tickets.
- There is a \$1.00 - \$1.25 surcharge on every ticket sold. This money pays for the ticketing system. The artists do not pay this as Fringe returns 100% of ticket sales back to the artists; however, please inform your patrons. Disbursements are paid via check or EFT on the 2nd Wednesday during the Festival and the Thursday following Memorial Day. Artists who are unable to be present to pick-up checks will have payment(s) mailed to them unless they have chosen EFT. Any EFT transaction fees are the responsibility of the Artist.
- Disbursements will NOT be issued without a 2019 W-9 (except international citizens); Direct deposit (EFT) will not be approved without a copy
- of a voided check or DD form from your banking institution. Please contact [producer@orlandofringe.org](mailto:producer@orlandofringe.org)
- Artists are responsible for their own taxes. Orlando Fringe issues 1099 tax forms to each individual act/performer who is paid \$600 or more during the Festival.
- International artists are responsible for securing their own Visa to enter the United States. More information can be found at [www.travel.state.gov](http://www.travel.state.gov).
- 10% of available seats for each ticketed show are held to accommodate comp lists and Orlando Fringe pass holders/volunteers.
- FAQ about Orlando Fringe can be found online at [www.orlandofringe.org](http://www.orlandofringe.org)
- For questions, comments, or concerns please contact Producer Michael Marinaccio at [producer@orlandofringe.org](mailto:producer@orlandofringe.org), or Executive Director, Alauna Friskics [alauna@orlandofringe.org](mailto:alauna@orlandofringe.org).
- For any questions, comments, or concerns in relation to Starlite Room ONLY, please contact **Michael Wanzie at [WanzieMichael@gmail.com](mailto:WanzieMichael@gmail.com)**

- THE FINAL DEADLINE FOR OUR APPLICATION IS 5:00 PM EST ON JANUARY 9, 2018 TO BE CONSIDERED FOR THE BYOV. **THIS IS ABSOLUTE.ANY APPLICATION RECEIVED AFTER THAT WILL NOT BE CONSIDERED FOR THIS VENUE.** IF YOU ARE MAILING YOUR APPLICATION, GET IT IN THE MAIL EARLY AS POSSIBLE. THE
- POSTAL SERVICE IS NOT ALWAYS RELIABLE. MAILING ADDRESS:  
**Savoy Orlando 1913 N Orange Ave ORLANDO, FL 32804**
- To hand deliver your application, contact **Brandon@savoyorlando.com**,to schedule a time.
- If you wish to email your application, please send it to Michael at **WanzieMichael@gmail.com**

#### **UNDERSTANDING TECHNICAL ACCOMMODATIONS**

- You will receive a comprehensive tech form. It must be completely filled out and returned no later than March 5, 2018. Any **Tech form received after March 4, 2019 will be charged a \$25 late-fee to the Fringe.**
- Shows will be 60 minutes max.
- Storage is limited to one standard size Rubbermaid storage bin, (to be provided by artist), a technical rehearsal, and a 10 minute load-in, and 10 minute load-out time for each show.
- All shows 60 minutes or less will receive a 90 minutes tech rehearsal.
- Additional Tech time may be purchased, at a rate of **\$30 an hour** and is subject to availability.
- Tech rehearsals will be sent to you at the time you receive your schedule for the Festival (by 4/1/2019).
- Keep in mind that Fringe does not provide any sets, props, or equipment for your show. You may contact Fringe's TD should you wish to rent any props or costumes from The Orlando REP or Orlando Shakespeare Theatre.
- **The following are not allowed in the Starlite Room: GLITTER,smoking, open flame, guns firing on stage or any substance that is not approved by Fringe TD (i.e. - stage blood, bubble machines, paint, etc.). If your show does require any of the above listed items, contact Michael as soon as possible. WanzieMichael@gmail.com**

#### **UNDERSTANDING PAYMENT**

- Your \$25 non-refundable application fee is due upon submission of your application. You will be ineligible without this payment. **It is not refundable under any circumstances.**
- If paying by check or money order, please make them out to Savoy Orlando. If paying by credit card, click link on our Main Fringe page. **SAVE YOUR CONFIRMATION NUMBER FOR APPLICATION!** A \$1 Service Fee is added for credit card payment.
- If you are chosen you will be informed on January 14, 2019 in our formal announcement.
- Total due will include a 75 seat buyout, \$125 per performance.
- **Each show or artist will be evaluated in different ways and will be discussed with each show or artist during meetings that will be conducted during the week of January 7-11, 2019.**
- Savoy Orlando accepts the following payment methods: Visa, MasterCard, Discover, American Express, Personal Check, Money Order, Cashier's Check, and Cash... Service fees apply.
- You are responsible for any fees associated with your payment; Orlando Fringe will NOT reimburse you for any fees your credit card or bank charges you. Additionally, international artists are responsible for any fees incurred due to of exchange rates.
- Checks/credit cards will be submitted upon receipt; **a \$30 fee is assessed for all returned checks.**

By submitting & signing this application, you are entering into a contract with Orlando Fringe and you have agreed to the following: all terms and conditions listed, application fee payment, TOTAL due upon being placed in a venue, 72-hour payment window, and deadlines. There will be no exceptions made.

I agree to the terms & conditions of the 2019 Orlando International Fringe Theatre Festival:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

## CONTACT INFORMATION

Production Company Name:	Company Website:
Main Point of Contact (POC):	POC's Title:
Address:	City, State, Zip:
Country & Country Code:	Best Phone #:
Best Phone #:	Best e-mail Address:

## SHOW SPECIFICS

Show Title:	Brief Description:
Show Run Time:	Ticket Price (maximum \$12):
List any groups you would like to offer a \$2 Discount to (Fringe Artists, Volunteers, Students, Seniors, Military, etc.)	Are you using published music in your show? <b>Note:</b> a \$25 licensing fee applies if you are using any published music in your show. This fee is non-negotiable; you WILL NOT need to pay ASCAP You will be charged the fee upon acceptance into the 2019 festival

## Scheduling

Savoy Orlando will provide you with your show schedule by no later than March 30, 2018. Each group will receive a show time. Fringe makes no scheduling accommodations for artists doing multiple shows. It is important that your company is available during the operating hours of Fringe without conflicts.

### SHOW and TOTAL FEES

Total number of Performances (5 – 7)

Music Licensing Fee  
*(\$25 – required if using any published music)*

Total (\$125 x number of performances) + (processing and fees)=

Total Due: \$